



**WEST YORKSHIRE
POLICE**

ROLE PROFILE

Role Title	Project Constable	Reporting to	Sergeant/police staff equivalent
Section	As posted	District/Department	As posted
		Rank/Grade	Constable

PART A – JOB DESCRIPTION

Overall purpose of role	To provide a customer focused interface between West Yorkshire Police and the general public through the prevention and detection of crime and the maintenance of public order, in line with the Chief Constable's Purpose and Values.
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Key outputs for role
<ol style="list-style-type: none">1. Lead by example and behave in line with the Police Code of Ethics ensuring that the force values and behavioural expectations are clearly understood and considered by managers, officers and staff in their decision making and actions; reinforcing and influencing them through all interactions and processes.2. Gather and submit information (including reports and briefing papers) from allocated project work streams, within agreed timescales, that has the potential to support law enforcement objectives and aid in the prevention and detection of crime, supporting District and Force objectives.3. Liaise with, and assist District and Departments in the implementation of new processes, systems and working practice to improve service delivery4. Provide an appropriate response to incidents to ensure effective police action is taken within your deployed role, ensuring our communities are safer and feel safer.5. To proactively develop local partnership relationships and support a problem solving approach working together to increase public confidence.6. In line with the Crime allocation policy conduct priority, volume or complex investigations, ensuring the thorough and professional investigation of crime reports, maximising positive outcomes with integrity and in line with the Police Code of Ethics.7. Identify, encourage and exploit opportunities to respond to community issues, contributing to the development of best practice , involving partners where appropriate.

Dimensions (Financial/Statistical/Mandates/Constraints/No. of direct reports)
<ul style="list-style-type: none">• Support day to day operational activities, in line with Force objectives.• All Officers including those working in none police teams to ensure the relevant accreditation and expertise is obtained and maintained whilst working in an associated post.

Work/Business contacts
Internal: All teams within the District, the wider Force area, and other specialist departments to provide local knowledge and expertise in delivering priorities and objectives.
External: Local communities and relevant partner agencies.

Expertise in Role Required (At selection - Level 1)	Essential or Desirable
<ul style="list-style-type: none"> Knowledge of and ability to operate Force systems, including the use of Force Digital Mobile devices to access and update police IT systems where appropriate. Be able to demonstrate proactive policing skills Can demonstrate the ability to communicate clearly and effectively Basic knowledge of the geography of the Force A good command of English, both verbal and written Basic knowledge of project and process management Basic knowledge of relevant legislation, Force policy and procedures, which relate to role 	<p>Essential</p> <p>Essential</p> <p>Essential</p> <p>Essential</p> <p>Desirable</p> <p>Desirable</p>
Other (Physical, mobility, local conditions)	
<ul style="list-style-type: none"> Willingness to work flexibly to suit the needs of the Force Ability and willingness to travel around the Force for business purposes. Required to work throughout West Yorkshire as required Prepared to work outside normal hours and away from usual place of duty 	<p>Essential</p> <p>Essential</p> <p>Essential</p> <p>Essential</p>

Expertise in Role - After initial development - Level 2	
<ul style="list-style-type: none"> Can undertake objective analysis and evaluate reports. Can manage allocated work streams with a minimum of supervision. Detailed knowledge of Force systems and procedures. Good working knowledge of legislation, and Force policy and procedures. Has a good working relationship with relevant contacts, both internally and externally. 	

PART B – COMPETENCIES & VALUES

<p>Competency and Values Framework – http://www.college.police.uk/What-we-do/Development/competency-and-values-framework/Documents/Competency-and-Values-Framework-for-Policing_4.11.16.pdf</p> <p>Select one level</p> <p>Level 1 –Practitioner</p>
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PART C – CORE CAPABILITIES (Police Officer Roles Only)

This role requires a post holder to be able to generally demonstrate the core capabilities specified below.

Core Capability	Core Capability Required (Yes / No)
a) Sit for reasonable periods, to write, read, use the telephone and to use (or learn to use) IT;	Yes
b) Run, walk reasonable distances, and stand for reasonable periods;	No
c) Make decisions and report situations to others;	Yes
d) Evaluate information and to record details;	Yes
e) Exercise reasonable physical force in restraint and retention in custody;	No
f) Understand, retain and explain facts and procedures; and	Yes
g) Work the full range of shifts.	Yes

PART D – ACCESS AND VETTING

<i>Standard IT Access</i>	Default
<i>Police Building (Perimeter and Zone access)</i>	Perimeter Access to Police Buildings where based
<i>Vetting Level</i>	Recruitment vetting
<i>Date accepted as a role profile</i>	