



Role Title	Intelligence Evaluator	Reporting to	Detective Sergeant
Section	Intelligence	District/Department	NE CTU
		Rank/Grade	DC

Part A – JOB DESCRIPTION

Overall purpose of role	As a member of the intelligence and operational management units receive, assess, evaluate and when required develop intelligence, ensuring compliance with local and national policy. Control information and intelligence dissemination within the National Common Intelligence Application to both internal and external partners.
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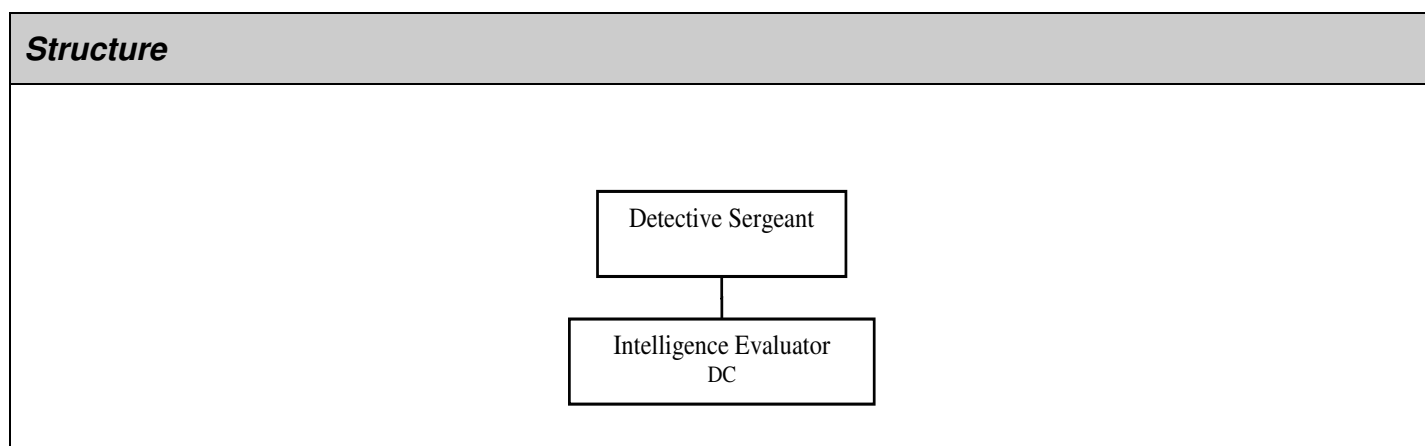
Key outputs for role –	
<ol style="list-style-type: none">1. Lead by example and behave in line with the Police Code of Ethics and Force Purpose and Values, taking appropriate action to ensure that all your team members do likewise.2. To undertake the initial receipt and assessment of all information and intelligence in line with the Intelligence Handling Model (IHM) RCAP process. Ensuring that any threat risk or harm issues are dealt with in a timely manner and compliant with force policy and guidance and performance framework.3. Act as the cluster reader/ receiver and intelligence unit mailbox, ensuring that Intelligence Reports are assessed for any threat and risk, then disseminated appropriately and effectively, internally and externally to NE CTU Partners.4. Where required develop intelligence in line with the Intelligence Handling Model, identifying intelligence sources and researching a diverse range of both secure and non-secure intelligence systems. Create reports to compliment assessment and research, ensuring compliance with local and national policy. This includes developing relationships with partner agencies to enhance intelligence dividend.5. To process requests for information (release requests) from internal departments, external forces and partnership agencies. Ensuring any disclosure complies with policy, the National Intelligence Model and GPMS.6. Process sensitive and confidential intelligence up to TOP SECRET including source intelligence acknowledging disclosure issues. Where necessary sanitise and submit intelligence in line with Data Protection legislation and National Intelligence Model 5x5x5 evaluation guidelines7. As a member of the Intelligence management (IMU) or operational intelligence unit (OMU) conduct quality assurance on behalf of the Senior Intelligence Responsible Officer (SIRO) of all information and intelligence prior to publishing on the National Common Intelligence Application, ensuring that Policy is adhered to.8. Provide expert advice, guidance and information to internal and external customers regarding the core business of the unit to ensure that policies / procedures and legislation are correctly interrelated and adhered to.9. Be able to be deployed in live operations to provide advice, assistance and act as a direct conduit for the NECTU as part of an intelligence or fusion cell, ensuring continuity for the Unit.	

Dimensions (Financial/Statistical/Mandates/Constraints/No. of direct reports)
<ul style="list-style-type: none">• The approach of the NECTU to the current Policing Plan and Regional Priorities determines the volume and/or complexity of research and analysis required.

Work/Business contacts
Internal: Police Officers and Police Staff, to gather and develop intelligence
External: Police Officers, Police Staff and members of other agencies to gather and develop intelligence.

Expertise in Role Required (At selection - Level 1)	Essential or Desirable
• Relevant experience within an intelligence environment	Essential
• Good working knowledge of Special Branch procedures and/or National Security issues	Desirable
• Good working knowledge of, and ability to operate computerised databases.	Essential
• Previous experience in acquiring and analysing data.	Essential
Other (Physical, mobility, local conditions)	
• Is prepared to work flexible hours to suit NECTU requirements.	Essential
• Receive clearance from vetting procedures, including financial checks	Essential
• Ability and willingness to travel for business purposes.	Essential
• Be prepared to attend meetings and conferences throughout the UK	Essential

Expertise in Role - After initial development - Level 2
<ul style="list-style-type: none"> • Good working knowledge of Departmental and Regional Structures. • Good working knowledge of Special Branch procedures and/or National Security issues • Has successfully completed any appropriate course e.g. NSBIS, NISAP, Fusion cell, NICHE, PNC enquiry, NIM, IHM • Current working knowledge of all relevant legislation and best practice as it relates to the work of the Department. • Thorough working knowledge of all available sources and methods of gaining information.



PART B – PERSONAL QUALITIES

Policing Professional Framework - https://skillsforjustice-ppf.com/personal-qualities/	
Practitioner	Constable and police staff practitioners

PART C - DEVELOPMENT OF ROLE

Expertise in Role (Advanced - Level 3)
<ul style="list-style-type: none"> • Able to fully interrogate all IT systems within the Department. • Is recognised and used as an expert in all matters relating to intelligence research.

PART D – CORE CAPABILITIES (Police Officer Roles Only)

This role requires a post holder to be able to generally demonstrate the core capabilities specified below.

Core Capability	Core Capability Required (Yes / No)
a) Sit for reasonable periods, to write, read, use the telephone and to use (or learn to use) IT;	Yes
b) Run, walk reasonable distances, and stand for reasonable periods;	No
c) Make decisions and report situations to others;	Yes
d) Evaluate information and to record details;	Yes
e) Exercise reasonable physical force in restraint and retention in custody;	No
f) Understand, retain and explain facts and procedures; and	Yes
g) The ability to work the full range of shifts	No – days/lates nights & weekend

PART E - ACCESS & VETTING

Standard IT Access	Standard
Police Building (Perimeter and Zone access)	Default
Vetting Level	MV, SC and DV
Date accepted as a role profile	