



ROLE PROFILE

Role Title	Regional Counter Terrorism Security Advisor (CTSA)	Reporting to	Regional CTSA Manager
Section		District/Department	CTPNE
Tenure		Rank/Grade	SO2

Part A – JOB DESCRIPTION

Overall purpose of role	To promote good practice in protective security at the customer level. Support the Head of CTPNE in Counter Terrorism matters in line with the Anti-Terrorism Crime and Security Act 2001, relevant legislation and respond to Nationally tasked initiatives from HM Government through the National Counter Terrorism Security Office. Deliver tactical and strategic advice to Local Authorities, promoting Protect and Prepare Activities to keep people safe.
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Key outputs for role –	
1.	Lead by example and behave in line with the Police Code of Ethics ensuring that the force values and behavioural expectations are clearly understood and considered by managers, officers and staff in their decision making and actions; reinforcing and influencing them through all interactions and processes.
2.	Fulfil the statutory obligations provided for in the Anti-Terrorism Crime and Security Act 2001, in respect of sites holding pathogens & toxins, as per the Environmental Permitting (England & Wales) Regulations 2016 (Part 5) for radiological sites.
3.	To be the subject matter expert and tactical advisor for counter-terrorism protective security advice and policy. Supporting the Chief Officer team(s) and Regional CT network in providing protective security advice relating to those managing Publicly Accessible Locations, Hazardous Sites and Sectors, the Critical National Infrastructure (CNI) and Personal Security.
4.	Devise and develop protective security advice to Sites of High Risk and Hazardous Sites, identified as being vulnerable to terrorist attack, through implementation of the Systematic Assessment of Site Security (SASS) risk assessment process and completion of technical vulnerability surveying, to influence sites and shareholders to embed protect and prepare across their wider functions.
5.	Develop and maintain relationships between forces, the National Protective Security Authority (NPSA) and CNI sectors to provide protective security advice and support forces develop their response and contingency plans to minimise impact on the community, identifying and assessing critical sites that might be vulnerable to terrorist or extremist attack.
6.	To work with police forces across the region to support Chief Officer Teams managing the risk and response to threats against Members of Parliament and other elected members, ensuring national personal security policies are complied with and to support MP offices in line with current agreed measures including technical surveying and protective security advice.
7.	Deliver strategic and tactical protective security advice to Protect and Prepare Groups (PaPGs) within Local Authority partnerships and the business sector, to influence Local Authorities and the business community, in embedding and investing in protect and prepare activities in line with National recommendations, technical specifications and current legislation. Provide advice and coordination to PaPGs, the business sector and other professional bodies including emergency services, to ensure a coordinated approach and ensure CT protective security advice is incorporated into policy and practice.
8.	To deliver presentations and facilitation exercises, awareness inputs and formal training packages to both internal and external audiences including Local Authorities and the business community (ACT / SCaN). Deliver training packages to a range of audiences to support the wider government CONTEST strategy, to support organisations prevent, manage and recover from a terrorist incident.

9. To develop and maintain influence with force Designing Out Crime Officers / Architectural Liaison Officers in order to identify and consult on CT relevant Planning applications related to the National Planning Policy Framework (NPPF) in line with NPSA advice and support long term and complex planning schemes, working closely with planners, developers and architects to ensure CT Protective Security is embedded throughout the lifecycle of a scheme.
10. Represent the region, force or CTSA network with national projects as subject matter experts working collaboratively with a range of stakeholders such as the Home Office, Lead Government Departments and private industry, to develop and/or review national guidance and inform national policy.
11. Ensure accurate records are managed and all advice, guidance and delivery is accurately recorded in line with NaCTSO advice, force policies and current regulation (GDPR / MoPI/GCS).

Dimensions (Financial/Statistical/Mandates/Constraints/No. of direct reports)

- Maintain accurate records of advice provided and locations examined and of concern.
- An exceptionally high degree of confidentiality and discretion is an essential feature of this post.
- Maintain a high level of professional knowledge in order to provide expert advice and guidance to a wide customer base.
- Submit relevant reports to Regional Protect & Prepare Lead and National Counter Terrorist Security Office as required.

Work/Business contacts

Internal: Police Forces, Head of CTPNE, Ops Support.

External: National Counter Terrorist Security Office, Partner Agencies, Commercial Organisations, Voluntary and Statutory Agencies.

Expertise in Role Required (At selection - Level 1)

Essential or Desirable

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| • Previous experience of working within a Security, Counter Terrorist, Special Branch or Covert environment. | Essential |
| • Proven ability to analyse and present complex information. | Essential |
| • Proven ability to confidently influence and negotiate at a senior level. | Essential |
| • In-depth knowledge of national and local issues impacting on the Police Services and particularly Counter Terrorism Issues. | Essential |
| • Can demonstrate the ability to work unsupervised in situations demanding confidentiality and sensitivity. | Essential |
| • Ability to present and provide advice to a wide audience at different levels of management. | Essential |
| • Has successfully completed or demonstrates the ability to successfully complete the NaCTSO training program to become Operationally Competent. | Essential |
| • Has the capability of completing the CTSA Licentiate ship. | Essential |
| • Has a good working knowledge of and ability to operate computer packages and databases. | Essential |
| • Has the capability to complete and pass the Award in Education and Training course. | Desirable |
| • Has knowledge of Counter Terrorism requirements and the Anti Terrorism Crime and Security Act 2001 and the Environmental Permitting (England & Wales) Regulations 2016 (Part 5). | Desirable |

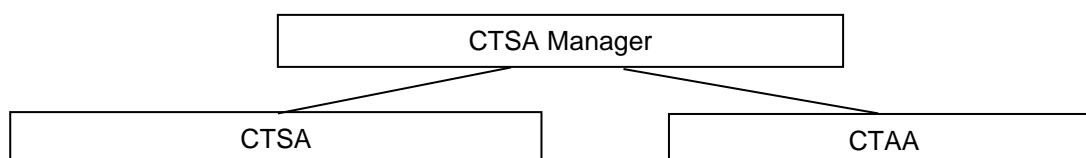
Other (Physical, mobility, local conditions)

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| • Receive clearance from vetting procedures including finance checks. | Essential |
| • Willing to adopt flexible working patterns to suit the requirements of the department. | Essential |
| • Ability and willingness to travel throughout the Region for business purposes. | Essential |

Expertise in Role - After initial development - Level 2

- Has demonstrated an ability to apply the technical skills in Protective Security Methodology.
- Has shown the skills required to carry out site surveys and processes to National standards.
- Has developed an understanding of the role of CTPNE and Partner Agencies.
- Has gained a working knowledge of the relevant sections of the Crime and Security Act 2001.
- Has gained a working knowledge of the relevant sections of the Environmental Permitting (England & Wales) Regulations 2016 (Part 5).
- Has attended and successfully completed an AET qualification (or equivalent) and SCan Course.
- Has achieved Operational Competence (NaCTSO) within 2 years and Licentiatehip (City and Guilds) in the following 12 months.

Structure



PART B – COMPETENCIES & VALUES

Competency and Values Framework –

http://www.college.police.uk/What-we-do/Development/competency-and-values-framework/Documents/Competency-and-Values-Framework-for-Policing_4.11.16.pdf

Level 1 – Practitioner.

PART C - DEVELOPMENT OF ROLE

Expertise in Role (Advanced - Level 3)

- Has practically and effectively implemented Protective Security Methodology.
- Has applied counter terrorism techniques through physical measures and environmental design.
- Is recognised as and used as an expert source of information on Counter Terrorism matters.

PART D - ACCESS & VETTING

Standard IT Access	Default
Police Building (Perimeter and Zone access)	Perimeter Access to police buildings where based
Vetting Level	MV and SC
Date accepted as a role profile	28th September 2023