

## ROLE PROFILE

<b>Role Title</b>	Intelligence Officer (FIMU)	<b>Reporting to</b>	Sergeant
<b>Section</b>	Intelligence	<b>District/Department</b>	CTP NE
<b>Tenure</b>		<b>Rank/Grade</b>	SO1

### Part A – JOB DESCRIPTION

<b>Overall purpose of role</b>	Receive, assess, evaluate and develop intelligence, ensuring compliance with local and national policy. Control information and intelligence dissemination within the National Common Intelligence Application to both internal and external partners.
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<b>Key outputs for role –</b>
<p>Lead by example and behave in line with the Police Code of Ethics ensuring that the force values and behavioural expectations are clearly understood and considered by managers, officers and staff in their decision making and actions; reinforcing and influencing them through all interactions and processes.</p> <p>Monitor all National Security and Counter Terrorism intelligence entering the CTPNE network. Undertake the receipt, assessment, and proactive development, including financial intelligence development and management of all new information and intelligence in line with Receipt Assessment Development Outcome (RADO) principals, the Intelligence Handling Model (IHM) and the principles of the 'National Standards of Intelligence Management' (NSIM) in order to deter, detect and disrupt terrorism protecting the public. Retaining the responsibility to operate with minimal supervision, whilst conducting proactive/reactive intelligence development inclusive of external enquiries involving face to face contact with the public.</p> <p>Assess intelligence in line with current threat and risk analysis which is informed by daily continuous personal development and updates from the joint terrorism analytical centre (JTAC) making well recorded decisions on whether to develop intelligence further through CT enablers or finalises with no further action or management. Assessments and decisions are based on own knowledge and expertise with minimal supervisor oversight.</p> <p>Maintain (CPD) personal knowledge of current and emerging CT and National Security threats to assist in appropriate robust risk mitigation and intelligence assessments.</p> <p>Manage and prioritise a workload of intelligence development cases both individually and in partnership with Security Services to mitigate threat and risk on behalf of the Chief Constable. Use the RADO principles ensuring compliance with NSIM. Identify developing new working relationships, collaborating and integrating with others where possible maximising the benefits of technology to achieve efficient and effective ways to prevent and detect acts of Terrorism, in line with the current CT Strategy.</p> <p>Manage and control up to and including TOP SECRET intelligence and the associated threat and risk to ensure compliance with NSIM and STRAP to safeguard the public. Ensure adherence to disclosure, MOPI and data protection legislation in all aspects of intelligence management which will include the facilitating the transit of documents.</p> <p>Work closely with Intelligence Agencies both in the UK and abroad, retaining ownership and working in partnership for all Lead Intelligence Cases involving both International Counter Terrorism, ERWT and ASIT terrorism. Ensuring, jointly that the threat and risk is managed and contained within such cases and coordinate CTP NE and partner resources and capabilities to assess and mitigate threat and risk.</p> <p>Monitor Registered Terrorist Offenders in line with their bespoke risk assessments along with individuals deemed high risk of re-engagement in terrorist activities in order to manage and mitigate any current or future risk. To identify and</p>

coordinate a response where there are any early signs of re-engagement in activity of interest to Counter Terrorism Police and partner agencies.

Monitor and inform threats to life incidents in relation to subjects deemed at risk from hostile states. Co-ordinate and liaise with UK and International partners to ensure appropriate risk assessments are in place.

Undertake deployment on live operations to provide advice, assistance and act as a direct conduit for the CTP NE as part of an intelligence or fusion cell, ensuring continuity for the unit, at a local, regional and national level in response to a terrorist incident.

Maintain the integrity of the National Common Intelligence Application (NCIA) by ensuring intelligence is correctly marked, assessed and sanitised. Ensuring national standards are adhered to in relation to indexing, ( National Indexing Standards – NISAP), NSIM, MOPI and Data protection. This will involve granting national partners access to restricted intelligence at all ranks where appropriate.

Where required identify and develop intelligence in line with NSIM and the Intelligence Handling Model, identifying intelligence sources and researching a diverse range of both secure and non-secure intelligence systems. Create reports to compliment assessment and research, ensuring compliance with local and national policy. This includes developing relationships with partner agencies to enhance intelligence dividend.

Provide 24/7 cover and service an on call requirement to ensure that the threat, risk and harm of intelligence received is assessed and is acted upon in a timely manner whilst acting as a CT tactical advisor for decision makers and regional inspectors.

Assist briefing and training of Police officers / Support staff in respect of CTP issues and Intel requirements.

#### **Dimensions** (Financial/Statistical/Mandates/Constraints/No. of direct reports)

- The approach of the CTP NE to the current Policing Plan and Regional Priorities determines the volume and/or complexity of research and analysis required.

#### **Work/Business contacts**

**Internal:** Police Officers and Police Staff, to gather and develop intelligence

**External:** Police Officers, Police Staff and members of other agencies to gather and develop intelligence.

#### **Expertise in Role Required (At selection - Level 1)**

#### **Essential or Desirable**

Relevant experience within an intelligence environment, with experience of intelligence/investigative skills relevant to collecting, analysing, and dissemination of Intel.

Essential

An understanding of Police legislation around exhibit handling and CPIA.

Essential

Ability to record detailed rationale & decision making based on all available information.

Essential

Good working knowledge of Special Branch procedures and/or National Security issues

Essential

Ability to achieve or be working towards Intelligence Professionalisation Program IPP accreditation.

Essential

Ability to attend and successfully pass relevant CTP / NCIA courses.

Essential

Good working knowledge of, and ability to operate computerised databases

Essential

Previous experience in acquiring and analysing data.

Essential

Ability to successfully attend and pass relevant courses required for a Fusion Cell. This will include Fusion Cell or Counter Terrorism Intelligence Cell (CTIC) training	Essential
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#### **Other (Physical, mobility, local conditions)**

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| • Is prepared to work flexible hours to suit CTP NE requirements                           | Essential |
| • Is prepared to work on call providing 24/7 cover to the whole North East Region.         | Essential |
| • Receive clearance from enhance vetting procedures, including personal & financial checks | Essential |
| • Ability and willingness to travel and work elsewhere for business purposes.              | Essential |
| • Be prepared to attend meetings and conferences throughout the UK                         | Essential |

#### **Expertise in Role - After initial development - Level 2**

- Good working knowledge of Departmental and Regional Structures.
- Good working knowledge of Special Branch procedures and/or National Security issues
- Has successfully completed any appropriate course e.g. NSBIS, NCIA, NISAP, Fusion cell, NICHE, PNC enquiry, NIM, IHM
- Current working knowledge of all relevant legislation and best practice as it relates to the work of the Department.
- Thorough working knowledge of all available sources and methods of gaining information.
- Has successfully attended and passed relevant courses required for a Fusion Cell. This includes Fusion Cell or Counter Terrorism Intelligence Cell (CTIC) training
- Has achieved Intelligence Professionalisation Program IPP accreditation

#### **Structure**

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Sergeant (FIMU)

Intelligence Officer  
(FIMU)

## **PART B – COMPETENCIES & VALUES**

#### **Competency and Values Framework –**

[http://www.college.police.uk/What-we-do/Development/competency-and-values-framework/Documents/Competency-and-Values-Framework-for-Policing\\_4.11.16.pdf](http://www.college.police.uk/What-we-do/Development/competency-and-values-framework/Documents/Competency-and-Values-Framework-for-Policing_4.11.16.pdf)

Level 1 –Practitioner

## PART C - DEVELOPMENT OF ROLE

### *Expertise in Role (Advanced - Level 3)*

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## PART D - ACCESS & VETTING

<i>Standard IT Access</i>	Default
<i>Police Building (Perimeter and Zone access)</i>	Perimeter Access to buildings where based
<i>Vetting Level</i>	MV, SC, DV and Strap
<i>Date accepted as a role profile</i>	13 <sup>th</sup> September 2022