



<b>Role Title</b>	Forensic Vehicle Examiner	<b>Reporting to</b>	CSI Supervisor
<b>Section</b>	Crime Scene Investigation	<b>District/Department</b>	Regional Scientific Support Services
<b>Tenure</b>		<b>Rank/Grade</b>	Scale 4

## Part A – JOB DESCRIPTION

<b>Overall purpose of role</b>	To provide a comprehensive, efficient and effective crime scene examination service to police investigations by attending vehicle crime and recovered property.
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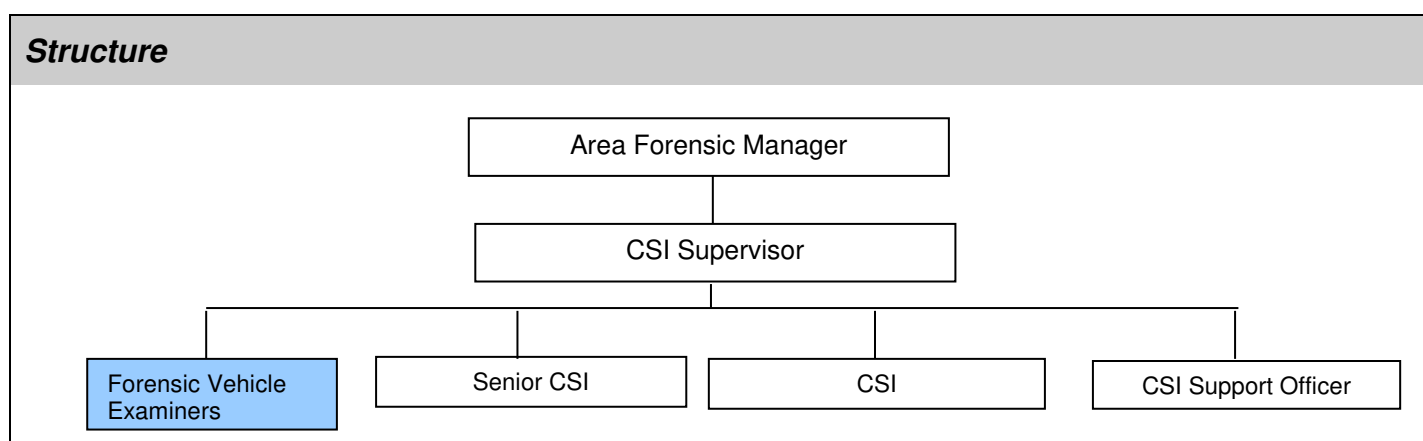
<b>Key outputs for role –</b>
<ol style="list-style-type: none"><li>1. Lead by example and behave in line with the Police Code of Ethics ensuring that the force values and behavioural expectations are clearly understood and considered by managers, officers and staff in their decision making and actions; reinforcing and influencing them through all interactions and processes.</li><li>2. Prepare for operational deployment to incidents in line with departmental procedures, checking vehicle, consumables, operational equipment is ready for use and interrogating relevant force systems to assist in the crime scene examination process.</li><li>3. Attending duty garages and where necessary victim addresses utilise the information available in the request and from people in attendance develop a scene examination/ evidence recovery strategy that meets the investigative requirements.</li><li>4. Record, recover and package digital imaging evidence, primary identification evidence, trace evidence and artefacts from scenes in line with the determined recovery strategy, identifying the correct techniques and sequence of examination to maximise the forensic potential that exists within an examination scene, avoiding loss of evidence or contamination.</li><li>5. Produce accurate comprehensive scene examination reports in line with departmental protocols, and update information onto the RSS case management and other force systems as required</li><li>6. Produce criminal justice statements detailing examination completed and evidence recovered, and where required attend coroners, crown or magistrates court to give evidence as a professional witness</li><li>7. Attend scenes as required and deliver all or part of a documented scene examination strategy (this could be any crime type where the examination requirements are within the competency requirements of the role or individual).</li><li>8. Provide specialist advice to colleagues and police officers on scene preservation, examination requirements and techniques, and exhibit packaging and submission to ensure forensic opportunities are maximised at vehicle crime.</li><li>9. Support and engage in the relevant quality management system/s to ensure organisational conformance with the standards required by the Forensic regulator.</li></ol>

<b>Dimensions</b> (Financial/Statistical/Mandates/Constraints/No. of direct reports)
<ul style="list-style-type: none"><li>• The Vehicle Examiner role provides a service as primary examiner to predominantly stolen/ recovered vehicles, recovered property. When required will assist in the examination of other crime types under request or supervision, if the examination requirements are within the individuals skills/ role competency.</li><li>• This role contributes to the total number of scenes attended per year by the CSI Unit of about 55,000</li></ul>

<b>Work/Business contacts</b>
<b>Internal:</b> All Divisions and Departments with Officers and staff at all ranks and grades.
<b>External:</b> Members of the public (including witness, victims, suspects and offenders), duty garage staff.

<b>Expertise in Role Required (At selection - Level 1)</b>	<b>Essential or Desirable</b>
• Can demonstrate good communication skills and an aptitude for working in a diverse community	Essential
• Demonstrated understanding of H&S issues and legislation relevant to vehicle crime scene examination and attendance	Essential
• Demonstrated knowledge of the practical techniques used to examine vehicle crime scenes and understanding of the investigative response to such incidents.	Essential
• Basic knowledge of and ability to operate computer packages including casework management systems, crime systems Excel and Word	Essential
• Due to the nature of the role, must provide Biometric samples (fingerprints and DNA) for inclusion on the respective Police Elimination Databases for routine speculative searching purposes	Essential
• Basic knowledge of practical application of forensic science.	Desirable
• Science based degree or equivalent practical experience in a relevant operational environment.	Desirable
<b>Other (Physical, mobility, local conditions)</b>	
• Full current UK/European driving licence.	Essential
• Is able to complete a recognised manual handling course	Essential
• The post holder must be able to contribute to the service which is provided Monday to Friday 9am to 5pm	Essential
• Flexible approach to working cross-border to ensure a full regional crime scene investigation service	Essential

<b>Expertise in Role - After initial development - Level 2</b>
<ul style="list-style-type: none"> <li>• Awareness of West Yorkshire Police structures, processes and procedures,</li> <li>• Proven awareness of the RSS/CSI processes, policies and working practice guidelines.</li> <li>• Proven ability to use all available equipment including those at serious/major crime scenes</li> <li>• Successful completion of the Vehicle Crime training course.</li> <li>• Has developed the ability to make decisions at vehicle crime scenes they attend, and interpret offender behaviour.</li> <li>• Continued to update themselves on developments, changes and advances in volume crime scene examination and recording techniques.</li> <li>• Have become familiar with the geographical locations within the West Yorkshire Police area.</li> </ul>



## PART B – COMPETENCIES & VALUES

### **Competency and Values Framework –**

[http://www.college.police.uk/What-we-do/Development/competency-and-values-framework/Documents/Competency-and-Values-Framework-for-Policing\\_4.11.16.pdf](http://www.college.police.uk/What-we-do/Development/competency-and-values-framework/Documents/Competency-and-Values-Framework-for-Policing_4.11.16.pdf)

Level 1 –Practitioner

## PART C - DEVELOPMENT OF ROLE

### **Expertise in Role (Advanced - Level 3)**

- Capable of completing the role of a Crime Scene Investigator
- Contribute to the delivery of training to new staff and briefings/ training sessions to a wider force audience

## PART D - ACCESS & VETTING

<b>Standard IT Access</b>	Default
<b>Police Building (Perimeter and Zone access)</b>	Perimeter Access to Police Buildings where based
<b>Vetting Level</b>	Recruitment Vetting
<b>Date accepted as a role profile</b>	2016