



Role Title	Vehicle Technician	Reporting to	Team Leader
Section	Transport	District/Department	Assets & Logistics
Tenure	N/A	Rank/Grade	Scale 6

Part A – JOB DESCRIPTION

Overall purpose of role	To carry out the full range of duties expected of a skilled vehicle Technician and maintain the required standard of workmanship.
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Key outputs for role –

1. Lead by example and behave in line with the Police Code of Ethics ensuring that the force values and behavioural expectations are clearly understood and considered by managers, officers and staff in their decision making and actions; reinforcing and influencing them through all interactions and processes.
2. Considering the economic viability of vehicle repair whilst carrying out the inspection, service/repair of a range of vehicles/plant at workshops and other locations in line with industry standards, performing road tests as required.
3. Ensure all paperwork is completed to an acceptable standard to comply with manufacturers' warranty procedures / force policy and vehicle legislation.
4. Use various sources of information and equipment to carry out complex vehicle repairs, including the use of various manufacturers' diagnostic equipment, including software updates and new component programming.
5. Maintain an understanding of various pieces of Police specific equipment as fitted throughout the fleet, diagnosing and rectifying faults. Use electrical skills to perform repairs on communications, speed monitoring or other emergency equipment as required.
6. Supervision and training assistance to apprentices and colleagues in order to assist with their development.
7. Carry out mobile repair service throughout the force area including roadside repairs.
8. Identify and utilise the correct tools, parts and materials, reporting any defects in equipment as quickly as possible.
9. Knowledge of and comply with C.O.S.H.H., all Health and Safety at work regulations, the use of P.P.E. and Force Policy to ensure a safe working environment. Additionally, practice good housekeeping at all times in the workplace and to ensure work area is clean and tidy and made a safe area to work.

Dimensions (Financial/Statistical/Mandates/Constraints/No. of direct reports)

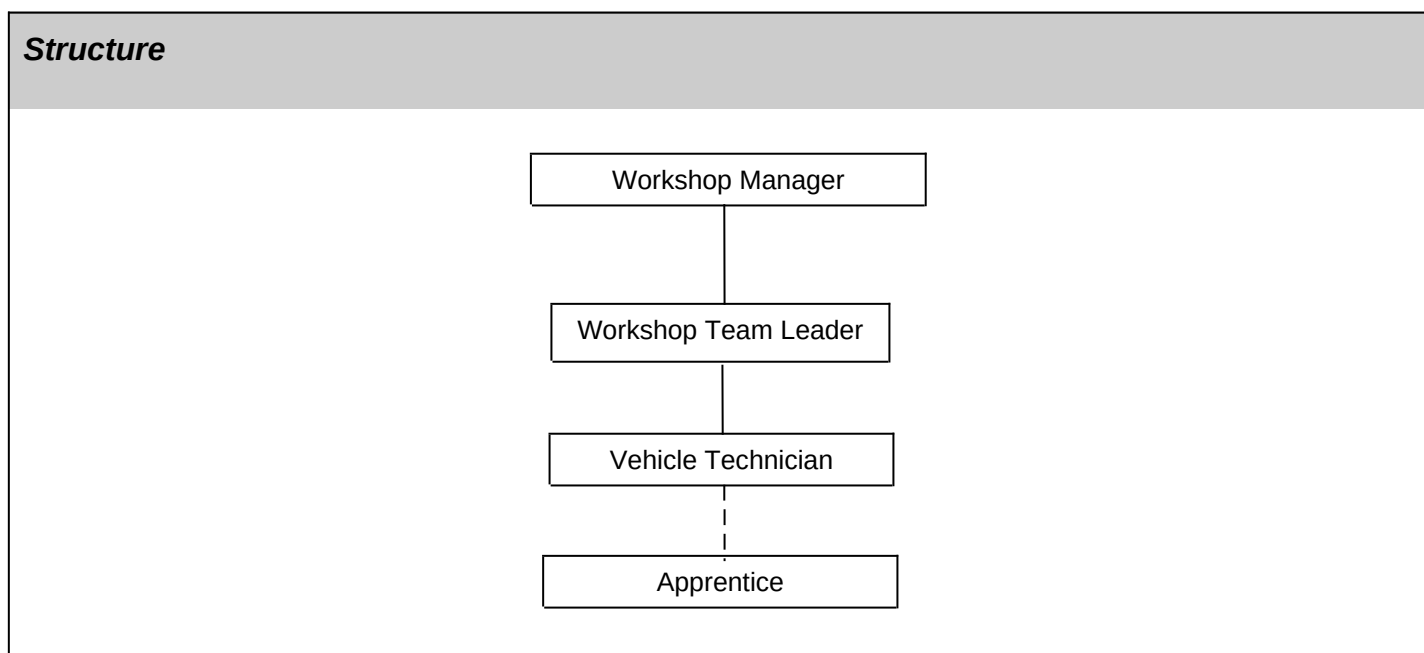
- Demonstrate the skills required to carry out services, repairs (including mobile van repairs), recoveries and ensure work quality exceeds that required of the latest MOT standards.
- Demonstrate the full range of motor vehicle technical skills for the maintenance and repair.
- Make best use of all available technologies and resources to ensure the fastest possible turnaround of all Force vehicles.

Work/Business contacts

- Internal:** Head of Transport, Workshop Manager, Team Leaders, Colleagues, Police Officer's, and all levels of Support Staff.
- External:** Vehicle Manufacturers and Dealers, Local Authority staff and other Parts/Service Providers.

Expertise in Role Required (At selection - Level 1)	Essential or Desirable
• Apprenticed trained as a skilled Vehicle Technician	Essential
• City & Guilds in Motor Vehicle Engineering or equivalent (NVQ 3, BTEC).	Essential
• Proven relevant experience in vehicle repair and maintenance.	Essential
• Able to use personal computers and basic manufacturers software packages	Essential
Other (Physical, mobility, local conditions)	
• Willing to undertake relevant training (both Technical and non-Technical).	Essential
• Willing to work from alternative garage/ locations.	Essential
• Physically capable of undertaking the responsibilities of the post.	Essential
• Has a full and current UK/European driving licence for the post.	Essential
• Holds a Class D1 driving licence (minibus with more than 8 passenger seats)	Desirable
• This role requires ongoing Health Surveillance commencing prior to appointment in line with HSE guidance/legislation	Essential

Expertise in Role - After initial development - Level 2
<ul style="list-style-type: none"> • Completed a safe lifting course and can demonstrate safe handling techniques • Has detailed knowledge of modern motor vehicles and has carried out services/ repairs to manufacturers standard times. • Is able to work at the required performance standards as set by the Management Team. • Has detailed knowledge of relevant operating procedures, working practices and can demonstrate where such information can be found. • Can display an awareness of new technologies and has developed the necessary skills to suit. • Has demonstrated a willingness to undertake relevant training and has nominated self for available courses. • Able to demonstrate detailed knowledge of C.O.S.H.H. and Health & Safety in the workplace.



PART B – COMPETENCIES & VALUES

Competency and Values Framework –

http://www.college.police.uk/What-we-do/Development/competency-and-values-framework/Documents/Competency-and-Values-Framework-for-Policing_4.11.16.pdf

Level 1 – Practitioner

PART C - DEVELOPMENT OF ROLE

Expertise in Role (Advanced - Level 3)

- Is recognised and used as an expert source of information and guidance on motor vehicle servicing and repairs.
- Is able to provide useful and constructive input into Team and Management meetings.
- Has demonstrated a commitment to personal development, active within PDR and can demonstrate a history of attending courses (both technical and non-technical).
- Has the ability and willingness to cover other key roles within the Transport Unit.

PART D - ACCESS & VETTING

Standard IT Access	Default
Police Building (Perimeter and Zone access)	Perimeter access to police buildings where based
Vetting Level	Recruitment Vetting
Date accepted as a role profile	7/4/17