



ROLE PROFILE

Role Title	Regional Technical Surveillance Officer (Entry Level)	Reporting to	Regional Senior Technical Surveillance Manager
Section	Regional Technical Surveillance Unit	District/Department	Yorkshire and Humber Regional Organised Crime Unit (YHROCU) – Technical Surveillance Unit
Tenure	Not Applicable	Rank/Grade	SO1

Part A – JOB DESCRIPTION

Overall purpose of role	To provide assistance and support to accredited staff in the delivery of specialist support and technical solutions to Force and Regional covert surveillance operations in aid to the detection and prevention of serious and organised crime across the Yorkshire and Humber region. YHROCU.
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Key outputs for role –
<ol style="list-style-type: none"> 1. Lead by example and behave in line with the Police Code of Ethics ensuring that the force and regional values and behavioural expectations are clearly understood and considered by managers, officers and staff in their decision making and actions; reinforcing and influencing them through all interactions and processes. 2. Working along side accredited staff conduct technical site surveys, produce feasibility and risk assessment reports and help provide technical advice and recommendations to investigating officers of all ranks. 3. Initially support accredited staff to carry out standard equipment installations and help maintain, manage and operate specialist electronic surveillance equipment ethically and in accordance with Authorised Professional Practice and RIPA/IPA legislation. Once accredited and experience is gained take on more responsibility for the installation and onward management of standard installations and progress to supporting accredited staff with the deployment of higher tactics or complex installations. 4. Through mentoring, training and self-development gain a working knowledge of the various surveillance technologies held within the department which will support your progression and give you the confidence and ability to take on additional operational technical responsibilities whilst progressing through your accredited training pathway. Support experienced colleagues with the research, evaluation and development of new electronic surveillance equipment projects and help implement and introduce new technologies or capabilities into the department to increase the quality, effectiveness and capabilities of the service provided to our customers. 5. Help experienced colleagues deliver lectures, training presentations and demonstrations to both technical and non-technical persons, including Police Officers, Police Staff and other agencies, to meet specified training needs. 6. Keep accurate work-related records adhering to IPCO, national and local standards on a specialist tasking system allowing for checks and references to be conducted by appropriate governance bodies. Ensure enough information has been recorded on the system giving you the ability to prepare accurate statements for production in court in relation to any aspect of the deployment and continuity of evidence. 7. To keep up to date with technological and capability advances within Technical Surveillance, RIPA and IPA legislation, and relevant National and Local policies and Guidance. Including the attendance at meetings, lectures, seminars, demonstrations and conferences of a technical, legal and operational nature. 8. Undertake the diagnostic fault finding, repair and maintenance of all onsite and offsite technical equipment ensuring both Health & Safety Standards and operational requirements are met.

Dimensions (Financial/Statistical/Mandates/Constraints/No. of direct reports)

- The Regional Technical Surveillance Officer provides direct support to both the YHROCU and its constituent Forces, West Yorkshire, South Yorkshire, North Yorkshire and Humberside but also on occasions may be tasked with supporting other local, regional and national Law Enforcement Agencies as part of the ROCU Network.
- The YHROCU Technical Surveillance Unit supports and assists in the gathering of Intelligence and Evidence on behalf of investigations into all levels of criminality with the priority being in support of Serious and Organised Crime, Major Crime investigations and Anti-Corruption. The Technical Surveillance Officer role is critical to obtaining and delivering this intelligence and evidence to its customers.
- All covert deployments undertaken by the Regional Technical Surveillance Officers of surveillance technology are governed by Health and Safety Legislation, Data Protection legislation, Human Rights legislation, RIPA and IPA legislation and safeguarding rules, and National and local policy and standard operating procedures.
- The department averages 400 requests for support per year which are distributed evenly across the Regional Technical Surveillance Officers. The post holder will be either given a supportive or lead role on each task allocated to them depending on their accreditation status and the nature of the request. Each request is unique and can either be quickly completed or may take several weeks or months to complete depending on the complexity of the request.

Work/Business contacts

Internal: All ranks of Police Officers and Police Staff across the Yorkshire and Humber Forces. To liaise, provide and receive information, offer guidance.

External: Police Officers and Police Staff and equivalent within all Law Enforcement Agencies within the UK, Technical Surveillance Equipment Providers and Commercial organisations. To disseminate and collate information, provide guidance, advice and information where necessary.

Expertise in Role Required (At selection - Level 1)**Essential or Desirable**

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| • Relevant degree level qualification OR significant equivalent accredited professional experience within an Audio Visual, telecommunications, Electronics or Engineering environment. | Essential |
| • Ability to attend and successfully complete the relevant College of Policing TSU Courses as per the nationally approved Authorised Professional Practice. | Essential |
| • Good working knowledge and ability to work with IT hardware and software, both common OS and bespoke software and systems including support to server-based systems. | Essential |
| • Good working knowledge of electrical systems and electronic principles including fault finding, diagnosis and repair. | Essential |
| • Ability to undertake and pass management level vetting and SC level vetting clearance. | Essential |
| • A working knowledge of wired and wireless internet protocol networking. | Essential |
| • Can demonstrate good DIY skills and has experience of working with both electric and manual hand tools. | Essential |
| • An understanding of how consumer and industrial wireless technology operates including Cellular, Wi-Fi, Bluetooth and other RF technology. | Desirable |

Other (Physical, mobility, local conditions)

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| • Current and full UK/European driving licence required and the ability to travel nationally. | Essential |
| • Prepared to work long and unsociable hours on occasion often at short notice. | Essential |
| • Can demonstrate the ability to self-motivate and work effectively on own initiative while working under pressure in stressful and challenging situations. | Essential |
| • Willingness to undertake work within a wide range of internal and external environments including working at heights and working in confined spaces at all times of the day and in any safe working weather conditions. | Essential |

- The ability to work from within a vehicle whilst travelling for extended periods of time. Essential
- Must have the ability to carry heavy equipment over distance and various terrain. Essential
- Ability to exercise a high degree of confidentiality and integrity. Essential
- Excellent Teamworking, Communication and organisational skills required to help successfully deliver Technical Surveillance. Essential

Expertise in Role - After initial development - Level 2

- Actively seeks out innovative solutions to move the Technical Surveillance community forwards.
- Has the confidence and ability to successfully deliver standard technical surveillance capability to our customers and can confidently offer advice regarding the use of the equipment and software operation.
- Has built up a network of key internal and external contacts including Force, Regional and National partners and National and International suppliers.
- Continues to successfully complete the relevant College of Policing TSU Courses as per the Authorised Professional Practice and any other pre-requisite courses or specialist courses required for the role.
- Ability to support, and assist more experienced staff with intermediate and advanced deployments as business knowledge increases.
- Ability offer technical surveillance support, advise and basic training to our customers allowing them to manage and operate standard Technical Surveillance Equipment.
- Ability to safely and knowledgably work on Low Voltage electrical systems (0 -1000V) including conventional and electric vehicles, domestic premises and industrial premises electrical systems and safely work around Medium Voltage systems 1000V-35kV under guidance.
- Ability to work safely with and around RF technology including industrial and consumer WiFi, Bluetooth, Cellular networks and other RF transmitting technology.
- Ability to design and fabricate items in support of standard technical deployments from plastic, vinyl, wood, metal, resin and other building materials.
- Can demonstrate a good working knowledge of RIPA, IPA and Human Rights legislation.
- The post holder is responsible for ensuring their College Of Policing APP accreditation is kept up to date including their ID cards flagging any issues to the Senior Technical Officer.

Structure



PART B – COMPETENCIES & VALUES

Competency and Values Framework –

http://www.college.police.uk/What-we-do/Development/competency-and-values-framework/Documents/Competency-and-Values-Framework-for-Policing_4.11.16.pdf

Level 1 – Practitioner.

PART C - DEVELOPMENT OF ROLE

Expertise in Role (Advanced - Level 3)

- Has successfully completed the relevant College of Policing TSU Courses as per the Authorised Professional Practice and any other pre-requisite courses or specialist courses required for the role.
- Is able to operate, install and manage standard Technical Surveillance equipment installations confidently and support both intermediate and advanced level staff in the deployment of more advanced and complex equipment.
- Has a good understanding and working knowledge of Health and Safety Legislation, Data Protection legislation, Human Rights legislation and RIPA/IPA legislation.
- Has good oversight of how the department operates and a working knowledge of all the technical surveillance equipment held within the department.
- Is willing and has the confidence to represent the department at force and regional meetings both technical and none technical and a willingness to attend national technical conferences on behalf of the ROCU as an attendee.

PART D - ACCESS & VETTING

Standard IT Access	IT Access across the four Yorkshire and Humber forces, as a West Yorkshire employee.
Police Building (Perimeter and Zone access)	Access Required to Y H Estate inclusive of the four Yorkshire and Humber Force Technical Support Buildings
Vetting Level	SC Vetting and Management Vetting
Date accepted as a role profile	25 th May 2023