



<b>Role Title</b>	Speed Camera Enforcement Operator	<b>Reporting to</b>	Camera Enforcement Sergeant
<b>Section</b>	Casualty Reduction and Central Prosecution Unit	<b>District/Department</b>	Protective Services, Operations
<b>Tenure</b>		<b>Rank/Grade</b>	Scale 4

## Part A – JOB DESCRIPTION

<b>Overall purpose of role</b>	To enforce, by the use of mobile and fixed speed recording equipment, the speed limits on designated roads.
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<b>Key outputs for role –</b>
<ol style="list-style-type: none"><li>1. Lead by example and behave in line with the Police Code of Ethics ensuring that the force values and behavioural expectations are clearly understood and considered by managers, officers and staff in their decision making and actions; reinforcing and influencing them through all interactions and processes.</li><li>2. To conduct mobile speed enforcement at locations identified by the Partnership as speed or casualty hotspots, using type approved speed detection devices linked to recording equipment.</li><li>3. Whilst conducting speed enforcement activity identify other serious road traffic offences, recording sufficient evidence to enable these to be dealt with by the Police.</li><li>4. To conduct pre enforcement checks of road signage at identified locations to ensure lawful enforcement can take place.</li><li>5. Liaise where necessary with the Local/Highway Authority to ensure any deficiency in signing or other factors affecting safety are brought to their immediate attention.</li><li>6. Attend/liase with outside agencies and the Safety Camera Partnership to survey new or faulted mobile sites in compliance with ACPO codes of practice, Health &amp; Safety Regulations.</li><li>7. Present expert evidence at Magistrates and Crown Courts in relation to all areas of mobile Safety Camera Technology and enforcement covering the West Yorkshire area to aid the judicial systems in criminal proceedings.</li><li>8. To attend and promote Casualty Reduction at specific events ensuring compliance with Health &amp; Safety legislation.</li></ol>

<b>Dimensions</b> (Financial/Statistical/Mandates/Constraints/No. of direct reports)
<ul style="list-style-type: none"><li>• Enforce at targeted sites to reduce road casualties, working independently without direct supervision throughout West Yorkshire.</li><li>• As part of a team processing camera detection offences.</li><li>• To comply with Data Protection, Official Secrets Act, Freedom of Information, ACPO Codes of Practice and Force Policy.</li><li>• Contributing towards the department achieving its performance targets and priorities.</li></ul>

<b>Work/Business contacts</b>
<b>Internal:</b> Police Officers and police staff throughout the force
<b>External:</b> Members of the public, and representatives of other Police Forces and any other relevant agencies e.g. CPS, DVLA, Court Services, Local Authorities etc.

<b>Expertise in Role Required (At selection - Level 1)</b>	<b>Essential or Desirable</b>
<ul style="list-style-type: none"> <li>Ability to pass basic driver training with a view to obtaining a basic driving permit</li> </ul>	Essential
<ul style="list-style-type: none"> <li>Ability to pass mobile camera enforcement training</li> </ul>	Essential
<ul style="list-style-type: none"> <li>Can provide evidence of completing self-generated workload</li> </ul>	Essential
<ul style="list-style-type: none"> <li>Has basic knowledge of and is able to use computer packages such as MS Office</li> </ul>	Essential
<ul style="list-style-type: none"> <li>Basic knowledge of Health &amp; Safety at work legislation</li> </ul>	Desirable
<ul style="list-style-type: none"> <li>Has experience of using basic technical/mechanical equipment</li> </ul>	Desirable
<b>Other (Physical, mobility, local conditions)</b>	
<ul style="list-style-type: none"> <li>Has a full, current UK/European driving licence</li> </ul>	Essential
<ul style="list-style-type: none"> <li>Knowledge of Force Area</li> </ul>	Essential
<ul style="list-style-type: none"> <li>Reasonable fitness to lift and carry equipment during site work</li> </ul>	Essential
<ul style="list-style-type: none"> <li>Willing and able to work in all weather conditions and flexible hours to suit the requirements of the department.</li> </ul>	Essential

<b>Expertise in Role - After initial development - Level 2</b>
<ul style="list-style-type: none"> <li>Successfully completed basic driver training and obtained a basic driving permit</li> <li>Successfully completed all camera training courses</li> <li>Has completed Health &amp; Safety surveys at camera sites</li> <li>Is competent in the Law regarding camera enforcement</li> <li>Detailed knowledge of and ability to utilise all existing enforcement camera equipment.</li> <li>Has a basic knowledge of traffic data issues and how they impact on the role</li> <li>Knowledge of relevant Force computers systems</li> <li>Is fully conversant with all the equipment and operating techniques.</li> <li>Has gained a good working knowledge of the Force area and Divisional boundaries</li> <li>Has gained a basic knowledge of systems and procedures of the department and how it fits within CJS and the force.</li> </ul>

<b>Structure</b>
<div>CASUALTY REDUCTION OPERATIONS MANAGER</div> <div>CAMERA ENFORCEMENT SERGEANT</div> <div>SPEED CAMERA ENFORCEMENT OPERATOR</div>

## PART B – COMPETENCIES & VALUES

<b>Competency and Values Framework –</b> <a href="http://www.college.police.uk/What-we-do/Development/competency-and-values-framework/Documents/Competency-and-Values-Framework-for-Policing_4.11.16.pdf">http://www.college.police.uk/What-we-do/Development/competency-and-values-framework/Documents/Competency-and-Values-Framework-for-Policing_4.11.16.pdf</a>
Level 1 –Practitioner

## PART C - DEVELOPMENT OF ROLE

### ***Expertise in Role (Advanced - Level 3)***

- Recognised as a source of expertise and advice
- Has developed working relationships with outside agencies
- Has a detailed knowledge of all relevant departmental and force procedures and practices.
- Has a detailed knowledge of systems and procedures of the department and how it fits within CJS and the force.
- Can deal with camera detection situations with minimal need of referral
- Has demonstrated the ability to use and apply knowledge gained to support improvement to systems.

## PART D - ACCESS & VETTING

<b><i>Standard IT Access</i></b>	Default
<b><i>Police Building (Perimeter and Zone access)</i></b>	Perimeter Access to Police Buildings where based
<b><i>Vetting Level</i></b>	Recruitment
<b><i>Date accepted as a role profile</i></b>	25.05.16