



ROLE PROFILE

Role Title	Commercial Lawyer	Reporting to	Head of Legal Services
Section	Legal Services	District/Department	Corporate Services
Tenure		Rank/Grade	POF (Qualified Lawyers Career Grade Scheme)

Part A – JOB DESCRIPTION

Overall purpose of role	To advise and represent the Chief Constable in all commercial matters to ensure the strategic requirements of Force are met.
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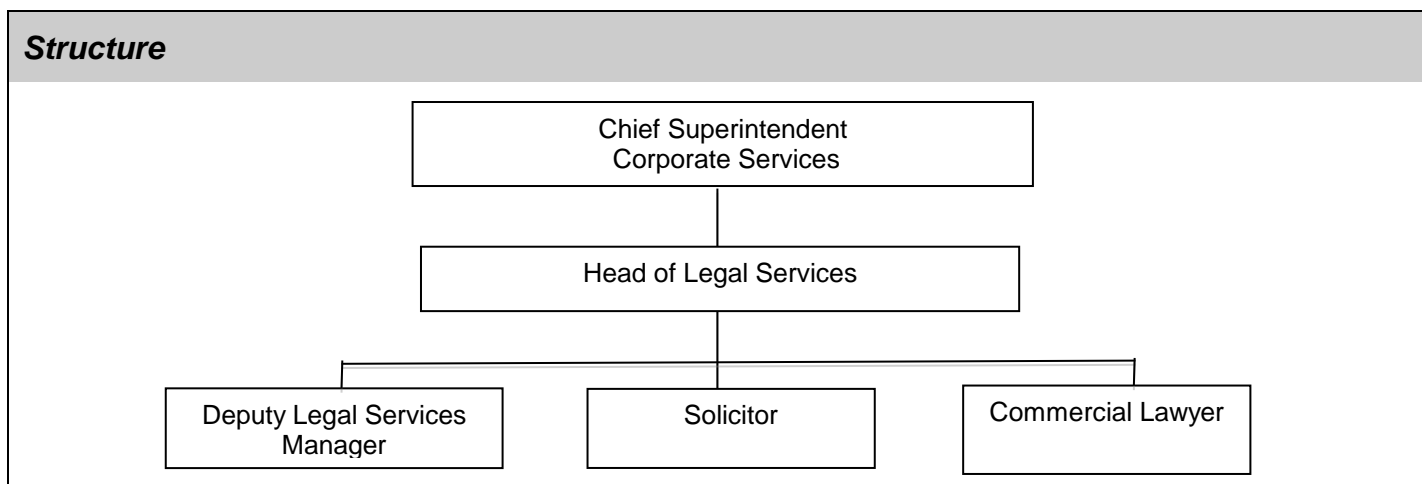
Key outputs for role;
<ol style="list-style-type: none"> 1. Lead by example and behave in line with the Police Code of Ethics ensuring that the force values and behavioural expectations are clearly understood and considered by managers, officers and staff in their decision making and actions; reinforcing and influencing them through all interactions and processes. 2. Advise and represent the Command Team in all commercial matters including indemnities, copyright, intellectual property, Airwave (Licences, sites and general), income generation, e-commerce and issues arising therefrom. 3. Negotiate and draft legal contracts involving national and multi-national commercial corporations to ensure the legal interests of the Force are protected. 4. Advise on and direct commercial projects of unlimited value including marketing agreements, joint venture agreements, private finance initiatives, and other matters as required, to ensure the best financial outcomes for the Force. 5. Conduct and provide legal representation in commercial litigation arising out of contractual disputes, to ensure the best financial outcomes for the Force. 6. Undertake all forms of conveyancing work, including disposals, site acquisitions, leases, licences, etc, on behalf of the Force to ensure that the interests of the Force are maintained. 7. Establish and maintain a property records system and assets register (of Police land and buildings) to ensure safe custody of property title deeds and accurate recording to assets.

Dimensions (Financial/Statistical/Mandates/Constraints/No. of direct reports)
<ul style="list-style-type: none"> Responsible for advising on contracts, conveyancing and all commercial matters, valued in excess of £10 million.

Work/Business contacts
<p>Internal: All ranks of police officers and police staff – in all cases the nature of the contact is the provision of specialist advice and guidance.</p> <p>External: Multi-national corporations, Government Departments, other Police Force Solicitors, Home Office, Contractors, Suppliers regarding negotiation of contracts, Solicitors/Conveyancers/Land Registry/Local Authority regarding property transactions, estate agents, accountants.</p>

Expertise in Role Required (At selection - Level 1)	Essential or Desirable
<ul style="list-style-type: none"> • Qualified Legal Executive/Solicitor with proven post qualification experience 	Essential
<ul style="list-style-type: none"> • Relevant knowledge of commercial law. 	Essential
Other (Physical, mobility, local conditions)	Essential or Desirable
<ul style="list-style-type: none"> • Full UK/European driving licence. 	Essential
<ul style="list-style-type: none"> • Has access to a vehicle and is willing to use it for business purposes. 	Essential

Expertise in Role - After initial development – Level 2
<ul style="list-style-type: none"> • Detailed knowledge of commercial law relevant to the Police Service • Detailed knowledge and understanding of the structure of the organisation • Has successfully established key contacts both internally and externally.



PART B – COMPETENCIES & VALUES

Competency and Values Framework – http://wyp-infoshare/sites/registry/HO%20SD%20College%20of%20Policing/CoP%20-%20Guidance%20documents/Competency%20and%20Values%20Framework%20for%20Policing.pdf
Level 2 –Supervisor/ Manager

PART C - DEVELOPMENT OF ROLE

Expertise in Role (Advanced - Level 3)
<ul style="list-style-type: none"> • Recognised as an expert source of information on all matters relating to their role. • Has utilised their commercial awareness and basic knowledge of good business practices to the benefit of the organisation.

PART D - ACCESS & VETTING

<i>Standard IT Access</i>	Default
<i>Police Building (Perimeter and Zone access)</i>	Perimeter Access to Police Buildings where based
<i>Vetting Level</i>	Management Vetting
<i>Date accepted as a role profile</i>	