



Role Title	Crime Scene Investigator	Reporting to	Crime Scene Investigator Supervisor
Section	Crime Scene Investigation	District/Department	Regional Scientific Support Services
Tenure		Rank/Grade	Scale 4 - 5

Part A – JOB DESCRIPTION

Overall purpose of role	To provide a comprehensive, efficient and effective crime scene examination service to police investigations by attending volume crime scenes.
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Key outputs for role –
<ol style="list-style-type: none">1. Lead by example and behave in line with the Police Code of Ethics ensuring that the force values and behavioural expectations are clearly understood and considered by managers, officers and staff in their decision making and actions; reinforcing and influencing them through all interactions and processes.2. Support and engage in the relevant quality management system/s to ensure organisational conformance with the standards required by the Forensic regulator3. Prepare for operational deployment to incidents in line with departmental procedures, checking vehicle, consumables, operational equipment is ready for use and interrogating relevant force systems to assist in the crime scene examination process.4. Attend incidents and scenes of crime, during attendance communicate with members of the public, complainants or victims, often when they are distressed or potentially hostile, in an attempt to establish the circumstances, or a sequence of events.5. Attending Volume Crime Scenes (burglary dwelling, burglary other, vehicle crime, criminal damage, injury photographs and recovered property) as primary examiner utilise the information available in the request and from people in attendance to develop a scene examination/ evidence recovery strategy that meets the investigative requirements.6. Record, recover and package digital imaging evidence, primary identification evidence, trace evidence and artefacts from scenes in line with the determined recovery strategy, identifying the correct techniques and sequence of examination to maximise the forensic potential that exists within an examination scene, avoiding loss of evidence or contamination.7. Produce accurate and comprehensive scene examination reports in line with departmental protocols, and update information onto the RSS case management and other force systems as required.8. Produce criminal justice statements detailing the examination completed and evidence recovered, and where required attend coroners, crown or magistrates court to give evidence as a professional witness.9. Attend scenes as required and deliver all or part of a documented scene examination strategy (this could be any crime type where the examination requirements are within the competency requirements of the role or individual).10. Provide specialist advice to colleagues and police officers on scene preservation, examination requirements and techniques, and exhibit packaging and submission to ensure forensic opportunities are maximised at volume crime.

Dimensions (Financial/Statistical/Mandates/Constraints/No. of direct reports)
<ul style="list-style-type: none">• The CSI role provides a service as primary examiner to predominantly Volume Crime - burglary dwelling, burglary other, stolen/recovered vehicles, injury photographs, criminal damage and recovered property. When required will assist in the examination of other crime types as requested, if the examination requirements are within the individuals skills/role competency.• This service is provided 7 days per week covering 7am to 11pm.• This role contributes to the total number of scenes attended per year by the CSI Unit of about 55,000

Work/Business contacts

Internal: All Divisions and Departments with Officers and staff at all ranks and grades.

External: Members of the public (including witness, victims, suspects and offenders).

Expertise in Role Required (At selection - Level 1)

Essential or Desirable

- | Expertise in Role Required (At selection - Level 1) | Essential or Desirable |
|---|------------------------|
| • Science based degree or equivalent practical experience in a relevant operational environment. | Essential |
| • Basic knowledge of and ability to operate computer packages including casework management systems, crime systems Excel and Word | Essential |
| • Can demonstrate good communication skills and an aptitude for working in a diverse community | Essential |
| • Demonstrated understanding of H&S issues and legislation relevant to volume crime scene examination and attendance | Essential |
| • Demonstrated knowledge of the practical techniques used to examine volume crime scenes and understanding of the investigative response to such incidents | Essential |
| • Due to the nature of the role, must provide Biometric samples (fingerprints and DNA) for inclusion on the respective Police Elimination Databases for routine speculative searching purpose | Essential |
| • Basic knowledge of practical application of forensic science. | Desirable |
| • Demonstrated competence and performance in attending and examining volume crime scenes as defined by the CSI National Occupational Standards | Desirable |

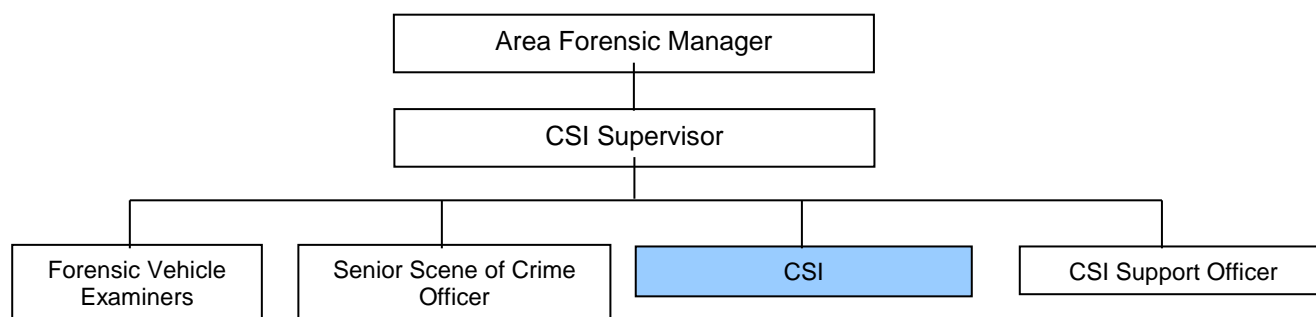
Other (Physical, mobility, local conditions)

- | Other (Physical, mobility, local conditions) | Essential or Desirable |
|---|------------------------|
| • Full current UK/European driving licence. | Essential |
| • Equitable contribution to the designated shift pattern covering 7am to 11pm 7 days per week. | Essential |
| • Is able to complete a recognised manual handling course | Essential |
| • Flexible approach to working cross-border to ensure a full regional crime scene investigation service | Essential |

Expertise in Role - After initial development - Level 2

- Awareness of West Yorkshire Police structures, processes and procedures.
- Proven awareness of the RSS/CSI processes, policies and working practice guidelines.
- Successful completion in volume crime training course.
- Has developed the ability to make decisions at volume scenes they attend, and interpret offender behaviour.
- Continued to update themselves on developments, changes and advances in crime scene examination and recording techniques.
- Have become familiar with the geographical locations within the West Yorkshire Police area.

Structure



PART B – COMPETENCIES & VALUES

Competency and Values Framework –

http://www.college.police.uk/What-we-do/Development/competency-and-values-framework/Documents/Competency-and-Values-Framework-for-Policing_4.11.16.pdf

Level 1 –Practitioner

PART C - DEVELOPMENT OF ROLE

Expertise in Role (Advanced - Level 3)

- Capable of fulfilling the role of a SOCO
- Contribute to the delivery of training to new staff and briefings/training sessions to a wider force audience

PART D - ACCESS & VETTING

Standard IT Access	Default
Police Building (Perimeter and Zone access)	Perimeter Access to Police Buildings where based
Vetting Level	Recruitment Vetting
Date accepted as a role profile	2016